

Questions And Answers
RFP W912DY-04-R-0002 (formerly DACA87-03-R-0020)

1. QUESTION: Page 68 of 78, Paragraph L.3.3, Section B states that CLINS 0002, 0003, 0005, 0006, 0008, 0009, 0011, 0012, 0014, and 0015 are not to be priced with the proposal. These appear to be the Travel, Optional Supplies/Materials and Profit for the Base Year and each Optional Year, however, there is no consistency between the years. Please clarify that the only CLINS to be priced are the individual labor category rates for the base year and each option year and that the CLINS for Total Project-Base Year (CLIN 0001), Travel (CLIN 0002), Optional Supplies/Materials (CLIN 0003) and Profit (CLIN 0004) for the Base Year and corresponding CLINS for each option year are not to be priced with the proposal.

ANSWER: The only CLINs that will be priced as a part of each offeror's proposal are SubClins 0001AA – 0001BM, 0005AA – 0005BM, 0009AA – 0009BM, 0013AA – 0013BM, and 0017AA – 0017BM.

2. QUESTION: Page 68 of 78, Paragraph L.3.3, Section B, third paragraph states that offerors may propose modifications, additions, or deletions to the CLINs as necessary to perform work. This is understood to mean that offerors may propose additional labor categories that they believe is necessary to accomplish the work depicted in the SOW. Is that understanding correct? If so, in proposing additional/new labor categories, what format/information does the government require to define/describe the labor category? If CLINS are added, are we required to write and submit a job description for the CLIN similar to those in Section L.1, Information To Offeror on page 49-65?

ANSWER: The requirement that offerors may propose modifications, additions, or deletions to the CLINs as necessary to perform work will be deleted from the solicitation in Amendment 0001. Also a statement will be added to paragraph L.3.3 which states "Additional labor categories may be added at a later date on an as needed basis."

3. QUESTION: Page 66, paragraph L.2.1 identifies Volume I, II and III with titles and content different than the title and content identified on page 67 and 68. Specifically, is Past Performance a part of Vol I or is it a stand alone volume? Also, if Past Performance is part of Vol I, is the page limit for Vol I increased to 90 pages? What is the allowable page limit for Vol II, Management/Organization Capability/Key Personnel?

ANSWER: This will be corrected in Amendment 0001.

4. QUESTION: SF-33, paragraph 9, When is the official time and date to submit the proposal?

ANSWER: The closing date and time is 9 January 2004, 2:00 p.m., local time. This will be incorporated into Amendment 0001.

5. QUESTION: Page 26, Clause FAR 52.242.4016 Key Personnel. reads " It is mandatory that the key personnel identified in the contractor's proposal be used to perform work under this contract/task orders. Prior to diverting" Is it correct to conclude from this paragraph's wording that proposers must designate all key personnel at the time of the response to this solicitation? It would seem that it is more appropriate to designate one or two managerial key personnel, i.e. the Program Manager, at this time and to then designate key personnel specific to a task when the contractor is proposing against a specific task order. Please clarify.

ANSWER: Yes, offerors must designate all key managerial (between 2-4) personnel with your proposal.

7. QUESTION: Section L, pages 49 thru 65, Labor Category experience and degree requirements - No mention is made of a substitution capability, i.e., being able to substitute years of related experience for a degree. Is substitution of experience for a degree allowable? If so, what is the substitution criteria or standards? Should proposers propose substitution criteria?

ANSWER: Paragraphs L.1.1.1 and L.1.1.2 states that engineering services shall be performed by college degreed or technically equivalent personnel that have a minimum of five years experience in design and installation support of ESS at world-wide Government sites.

8. QUESTION: Section L, pages 49-65, are the Minimum Experience Requirements listed in Paragraph L.1-INFORMATION TO OFFERORS, binding requirements or are they advisory in nature?

ANSWER: This is the minimum mandatory requirement.

9. QUESTION: Page 68, para L.3.3 Volume III-Contract Documentation/Price Proposal -Section B Labor Rate Format (See Attachment 6, Section J). Offer should utilize this format when submitting their price proposal; however, we have been unable to locate an Attachment 6, Section J in the package.

ANSWER: Offeror's should utilize Attachment 6 of Section J when preparing their price proposal. This file can be located under View Specifications, File Name Attachment 6 – Labor Rate Format.exe.

10. QUESTION: Section B, Item No 0001, 0005, 0009, 0013, and 0017 directs us to "complete the CLINs 0001AA through 0020. However, the TRAVEL and Optional Supplies/Materials CLINs are "as required on individual task orders"(see pages 7, 9, 11, 13 and 15). Would you require that we enter our G&A rate to be applied here? Also, the PROFIT CLINs are "To be negotiated on Task Order basis"(see also pages 7, 9, 11, 13, and 15). Are we to enter our proposed Profit rate here?

ANSWER: The Travel and Optional/Materials CLINs will not be proposed at this time. As stated in Section B, this CLIN will be awarded on a task order basis and G&A will be included in the contractor's proposal. As stated in Paragraph 5 of the Executive Summary the range of allowable profit is between 6 and 10 percent and will be negotiated on an individual task order basis.

11. QUESTION: Page 66, Paragraph L.2.3 Distribution requires the submission of 6 CDs. Are we to submit 6 copies of the 3 volumes on a single CD?

ANSWER: Offeror should provide 6 CDs for each volume.

12. QUESTION: How will task orders be issued following contract award if there is more than one contractor award? The RFP (C.2.2-2.3) refers to an RFP for a task order requirement. Does this mean each task will be competitively awarded or will the client identify the vendor?

ANSWER: Section H, clause 52.242-4614, Method of Ordering, explains the Fair Opportunity process for bilateral and unilateral task orders.

13. QUESTION: Is this a new effort or are there existing engineering services incumbent(s) for the ESS and UMCS systems? If existing, what transition period is planned if any?

ANSWER: This is a new requirement for the Huntsville Center.

14. QUESTION: Please provide a description of the ESS and UMCS systems referenced in the RFP, to include their purpose and functions.

ANSWER: ESS and UMCS systems are referenced several places in the solicitation, and without a specific reference given it is hard to give a complete answer, but Electronic Security Systems (ESS) and Utility Monitoring Control Systems (UMCS) are to a certain degree self-explanatory.

15. QUESTION: Please describe the status of the ESS and UMCS systems, i.e., are they being modified/upgraded? To what extent is the effort a new system versus an upgrade or modification to an existing system?

ANSWER: This will be determined on a task order by task order basis. Contractor may be asked to evaluate an existing system or recommend a new system that meets the customers' requirements.

16. QUESTION: What percentage of the tasking for the ESS and UMCS systems pertains to software versus hardware?

ANSWER: This is dependent on the request that comes from our customer.

17. QUESTION: Section L.1.2. addresses the requirement for extensive experience in electronic systems/information technology (IT) and software applications/programming experience. However, RFP-defined tasks emphasize physical security and civil engineering functions. Please clarify the types of engineering experience required for this effort. Also is the effort more focused towards civil engineering or physical security and information technology?

ANSWER: This is a task order by task order need, a UMCS tasking would probable require no physical security or civil engineering, and an ESS tasking may require an exterior system be evaluated and require a physical security and a civil engineer to perform the tasking.

18. QUESTION: Questions pertaining to travel and OCONUS on-site work:
a) Is there an annual threshold for travel (CONUS and OCONUS)? b) Is there an estimated level of travel per year (CONUS and OCONUS)? c) Is global travel and on-site work anticipated for combat/war zones, i.e., Iraq and Afghanistan? If so, what is the projected requirement for such travel and on-site work? d) How much advance notification would be provided by the client to the contractor for global travel and on-site work requirements, i.e., two weeks notice, 24 hrs,etc?

ANSWER: (a) No, (b) No, (c) Maybe, to be determined on an as needed basis.

19. QUESTION: Will the government be using the DoDD 8500.1 and DoDI 8500.2 for information assurance certification and accreditation controls?

ANSWER: Probably not but if this is a requirement mandated by the customer then they will be used.

20. QUESTION: Who will be responsible for developing the certification and accreditation package of the systems as directed by OMB-130 and DoD policy for information systems?

ANSWER: This is strictly Engineering Services work (no installation work). There is no requirement for an accreditation package.

21. QUESTION: Section M states, "Knowledge of Army regulations." Please identify which Army regulations primarily apply to this effort.

ANSWER: Army Regulation 190 Series or Air Force/Navy equivalent.

22. QUESTION: Request clarification as to why the required years of experience and functional responsibilities described in the RFP for Senior Engineer and Engineer Levels heavily emphasizes a need for information technology related experience, while Section M, Factor 1 Technical Experience, seems to suggest a need for physical security experience.

ANSWER: The senior level personnel will be more involved in the overall review and quality control of documents being produced by the contractor and will have to have a working knowledge of how systems talk to each other. During a site investigation personnel may have to provide input for protecting a facility and need to have a working knowledge of physical security. A contractor providing UMCS support under this contract may not have any considerations to take into account for physical security, but will need to have experience in information technology.

23. QUESTION: What type of Intrusion Detection System, Electronic Entry Control Systems, Closed-Circuit Television, and Data Transmission Systems subsystems are being referenced to in Section M.

ANSWER: Any system the offeror feels is relevant to this solicitation.

24. QUESTION: Concerning meeting minimum construction standards, are these only environmental construction standards or do they also include information security standards in DODD 8500.1 and DODI 8500.2??

ANSWER: This is strictly Engineering Services work (no installation work).

25. QUESTION: Page 3 to 5 refers to "Max Amount" for pricing. As I have looked through the RFP, but could not find what the term "Max Amount" means. Does it mean an accumulative number for all labor rate combined? Could you clarify?

ANSWER: The reference to "Max Amount" will be taken out in Amendment 0001.

26. QUESTION: What is the best method of formatting our proposal (254/255 or custom format).

ANSWER: Offerors should follow the instructions in Section L, paragraph L.2 Proposal Preparation Instructions.

27. QUESTION: For pricing of labor rates (pages 5-15), are we to propose prices for all CLIN's listed or just what we think will be necessary under the contract?

ANSWER: CLINs 0001AA-0001BM, 0005AA-0005BM, 0009AA-0009BM, 0013AA-0013BM, and 0017AA-0017BM should be priced as a part of each offerors proposal.